CHECKLIST FOR A SUCCESSFUL PARTY PLANNED PARTY

PARTIES	#1	#2	#3	#4	#5	#6	#7	#8
Host Name:								
1. Set a date & time of party								
2. Sent a Thank You Note								
3. Party planned in person								
4. Established a GIFT GOAL $600+								
5. Explained host & consumer offers and monthly flyer								
6. Shared Opportunity with HOST								
7. Return of guest list (25+ names) within 48 hours								
8. Explained payment options/with order. Checks to:								
9. Promised ____for $200 in prepaid orders before the party								
10. Promised _____for 10+ adult buying guests in attendance								
11. Telephoned 10 days prior to party with news & update								
12. Telephoned 5 days prior to party to verify guests invited personally								
13. Monthly flyers/reminders mailed								
14. Telephoned 3 days prior to party to enourage & give support								
15. Telephoned day of party to verify guest count								
16. Sent a thank you note after party								
17. Invited host to rally								