

## How to Sign up a New Consultant

1. Get the information—fill it out right here:

Name: \_\_\_\_\_ Home Ph# \_\_\_\_\_  
Work Ph# \_\_\_\_\_ Email : \_\_\_\_\_  
Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Apt Nbr: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code \_\_\_\_\_

Delivery address if different from above : \_\_\_\_\_  
(Please note- kits CANNOT be delivered to PO Boxes!)

\$75 kit \_\_\_\_\_ \$39.99 kit \_\_\_\_\_

Payment:

Cash    Check    Credit Card: \_\_\_\_\_ exp date: \_\_\_\_\_

**Give your new consultant :**

1. Materials to collect orders
2. Party Planning Packet for GO w/in 7 days

**Enter this new consultants information on line immediately!**

**This orders their kit and gets them going in the system!**

1. Go to your Web Order Entry screen.
2. At top of page click on "salesforce"
3. Choose "register new consultants" from menu
4. Click on "add new recruit"
5. Enter the information and submit
6. A screen will pop up once the payment is accepted. This will have the new consultants TW id#. Give this information to your new recruit so she can sign up on my.tupperware right away!
7. Email or call your director with your new consultants information —name, tel# and email address so we can help them to get going!

**Do the HAPPY DANCE!**